

WE ARE AN EQUAL OPPORTUNITY EMPLOYER AND DO NOT DISCRIMINATE AGAINST ANY EMPLOYEE OR APPLICANT BASED ON RACE, COLOR, CREED, AGE, SEX, SEXUAL ORIENTATION, RELIGION, DISABILITY, VETERAN STATUS OR NATIONAL ORIGIN

EMPLOYMENT APPLICATION

Please complete all requested information. Use ink and print.

PERSONAL INFORMATION				
Name (Last) (Fir	st) (Middle)	Social Security Number	Today's Date	
Present Address (Stree	t, City, State, Zip Code)	Telephone Number - Day		
Are You 18 Years or Older? Yes No	If hired can you provide verific Legal right to Live and work in	Telephone Number - Evening		

POSITION DESIRED

Position	Date Available for Work		Salary Desired	
Source of Referral				
Are You Currently Employed?		If so, may we contact your Current Employer?		

EDUCATION & TRAINING

LEVEL	NAME AND ADDRESS	DIPLOMA/DEGREE	MAJOR OR STUDY
HIGH SCHOOL			
COLLEGE			
GRADUATE SCHOOL			
OTHER			

WORK EXPERIENCE

LIST YOUR PREVIOUS EXPERIENCE BEGINNING WITH YOUR MOST RECENT POSITION					
DATE	NAME AND ADDRESS	TELEPHONE	POSITION	SALARY	NAME OF SUPERVISOR/
MONTH & YEAR	OF EMPLOYER				REASON FOR LEAVING
FROM					
то					
FROM					
то					
FROM					
то					
FROM					
то					

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)?

Yes ___ No ___

If yes, state nature of the crime(s), when and where convicted and disposition of the case

Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

WORK REFERENCES:

NAME	ADDRESS	TELEPHONE	YEARS ACQUAINTED

I CERTIFY THAT ALL INFORMATION PROVIDED IN THIS EMPLOYMENT APPLICATION IS TRUE AND COMPLETE. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS CALLED IS CAUSE FOR DISMISSAL. I AUTHORIZE ANY PERSON, SCHOOL, CURRENT EMPLOYER (EXCEPT PREVIOUSLY NOTED), PAST EMPLOYERS AND ORGANIZATIONS NAMED IN THIS APPLICATION TO PROVIDE RELEVANT INFORMATION AND OPINIONS THAT MAY BE USEFUL IN MAKING HIRING DECISIONS. I RELEASE SUCH PERSONS AND ORGANIZATIONS FROM ANY LEGAL LIABILITY IN MAKING SUCH STATEMENTS. I UNDERSTAND THAT THIS APPLICATION OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE A CONTRACT OF EMPLOYMENT, NOR GURANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND EMPLOYMENT MAY BE TERMINATED AT ANY TIME WITHOUT PREVIOUS NOTICE.

SIGNATURE _____

DATE _____

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY

DATE_____

RESULTS